

Bereavement Services and Procedures:

- A. In case of a death in the family, a family member should
- 1) Call the Rabbi for all questions and procedures (The Rabbi may direct you to call the *Chevra Kadisha* for immediate assistance.)
Rabbi Jonathan Muskat- 516-670-2699
 - 2) Call the Shul President to provide funeral and shiva information for dissemination to the community. Sandy Glaser- 516-661-4835
 - 3) Call the Men's *Chevra Kadisha* chairperson, Evan Torczyner- 516-443-2470. Depending on the circumstances he may advise you to call the *Chevra Kadisha* of Queens for *Shmirah* services. If the family wishes for the funeral to take place at Boulevard, Evan will advise them whom to contact.
 - 4) In the event that you cannot get in touch with either the President or the *Chevra Kadisha* chairperson, notify Rabbi Muskat and he will reach out to the appropriate party.
- B. The Shul President will notify:
- 1) Cindy in the office of funeral and shiva information for dissemination via email.
 - 2) Judah Ausubel of funeral and shiva information for dissemination via the dialer.
- C. The Men's *Chevra Kadisha* Chairperson will contact:
- a) The committee person responsible for transporting shiva chairs, the *Aron Kodesh*, a *Sefer Torah*, a *Tzedaka* box, a seven day candle (if not provided by funeral home), folding chairs for visitors, the National Association of Chevra Kadisha poster (if desired by the avel and if not provided by Boulevard), the *Nichum Aveilim* sign and *Siddurim* to the shiva home.
 - b) The committee person responsible for coordinating *Shacharis/Mincha/Maariv Minyanim* (if necessary).
 - c) The Sisterhood President, who calls the Sisterhood Rituals Committee chairperson responsible for:
 - 1) Delivering Rabbi's Lamm's book, The Jewish Way in Death and Mourning.
 - 2) Arranging the Seudat Havra'ah meal (if the family is returning to Oceanside from the funeral)
 - 3) Arranging Shabbos meals for the immediate family (if the family will be home). Note: Weekday shiva meals are ordinarily prepared by personal friends of the mourning family.

4) Covering mirrors in the Shiva house, if the family is comfortable with this.

Note: All services listed are limited to YIO members, other than services provided by Sisterhood, which are limited to Sisterhood members or their spouses.